

CITY OF ELGIN
NOTICE OF BUDGET COMMITTEE MEETING

Tuesday
A public meeting of the City of Elgin budget committee will be held at the US Bank meeting room, ~~Wednesday~~ April 29, 1997 at 7:00 pm. The purpose of the meeting is to receive the budget message and the budget document of the City, and to discuss the budget for the fiscal year July 1, 1997 - June 30, 1998. A copy of the budget document will be available for inspection at the City office on April 29, 1997.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting to discuss the proposed programs with the budget committee.

TENTATIVE BUDGET CALENDAR 1997/1998

PREPARE BUDGET	APRIL-- 1997
PUBLISH NOTICE OF BUDGET COMMITTEE MEETING	APRIL 22, 1997
BUDGET COMMITTEE MEETING, begin review	APRIL 29, 1997
APPROVE BUDGET	APPROX MAY 22, 1997
PUBLISH 1ST BUDGET HEARING NOTICE	JUNE 3, 1997
PUBLISH 2nd NOTICE	JUNE 10, 1997
BUDGET HEARING	JUNE 17, 1997
ADOPT BUDGET & ENACT RESOLUTIONS	JUNE 24, 1997

BUDGET COMMITTEE ROSTER

ELECTED BUDGET COMMITTEE MEMBERS- (City Councilors)

Rick Smith	Kevin Cooper
Berta Churchill	John Stover
Pat McMullen	Misty Bennett
Leroy Short	

APPOINTED BUDGET COMMITTEE MEMBERS- (Three year term)

Member	Term Ends	Status
Ruth Medhaug	12/31/1997	Current
Susan McMurdo	12/31/1997	Filled Vacancy
Kathy Southwick	12/31/1998	Current
Dennis Cross	12/31/1998	Current
Glenn Clark	12/31/1999	Current
Chris Reis	12/31/1999	Current
John McElravey	12/31/1999	Current

CITY OF ELGIN
BUDGET COMMITTEE MINUTES FOR APRIL 29, 1997

COUNCILORS PRESENT-

JOHN STOVER
BERTA CHURCHILL
PAT McMULLEN
MISTY BENNETT
LEROY SHORT
RICK SMITH, MAYOR

BUDGET MEMBERS-

CHRIS REIS
GLENN CLARK
JOHN McELRAVEY
KATHY SOUTHWICK
DENNIS CROSS
RUTH MEDHAUG

The meeting was called to order at 7:00 pm at the US Bank.

Dennis Cross made a motion to elect Mayor Smith as Chairman of the budget committee with Kathy Southwick as second. Glenn Clark made a motion to close nominations with Dennis Cross as second. The vote to close was unanimous for approval, motion carried. The vote for chairman was unanimous for approval, motion carried.

Kathy Southwick nominated Misty Bennett as Secretary, Misty Bennett accepted and was appointed by acclamation.

Joe Garlitz, City Recorder/Administrator, explained and reviewed the budget message for 1997-1998.

The budget for the Police Department was reviewed. Chief Dayton Sibley, Officer Jim Currey, and Officer John Weaver were present.

The budget for the Fire Department was reviewed. Chief Pat McDonald was present.

Revenues and expenditures of the General Fund were reviewed.

The budget committee ended their discussion on page 13.

Councilor Stover made a motion to adjourn until May 6, 1997 at 7:00 pm at the US Bank with Councilor Short as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Misty Bennett
Misty Bennett,
Budget Committee Secretary

MB/vmw

CITY OF ELGIN
BUDGET COMMITTEE ROSTER

APPOINTEES:

Chris Reis P.O. Box 1184 Elgin, OR 97827	437-8902 1002 Dogwood
Glenn Clark P.O. Box 1115 Elgin, OR 97827	437- 880 N 13th
John McElravey P.O. Box 625 Elgin, OR 97827	437-1006 260 N 13th
Kathy Southwick P.O. Box 346 Elgin, OR 97827	437-8231 390 N.16th
Dennis Cross P.O. Box 3 Elgin, OR 97827	437-0440 909 N.8th
Ruth Medhaug P.O. Box 529 Elgin, OR 97827	437-0835 525 Detroit
Susan McMurdo 1101 Hartford St Elgin, OR 97827	437-3001 1101 Hartford

MAYOR:

Rick Smith P.O. Box 971 Elgin, OR 97827	437-5240 205 S.8th
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COUNCILORS:

Kevin Cooper P.O. Box 853 Elgin, OR 97827	437-6721 95 N. 4th
John Stover P.O. Box 582 Elgin, OR 97827	437-6031 490 N 10th
Pat McMullen P.O. Box 31 Elgin, OR 97827	437-4733 590 Albany
Berta Churchill P.O. Box 368 Elgin, OR 97827	437-5171 195 S 11th
Misty Bennett P.O. Box 125 Elgin, OR 97827	437-2702 435 S 11th
Leroy Short P.O. Box 592 Elgin, OR 97827	437-7253 601 N 11th

CITY OF ELGIN
BUDGET COMMITTEE MINUTES FOR MAY 6, 1997

COUNCILORS PRESENT-

JOHN STOVER
KEVIN COOPER
PAT McMULLEN
MISTY BENNETT
RICK SMITH, MAYOR

BUDGET MEMBERS-

JOHN McELRAVEY
KATHY SOUTHWICK
RUTH MEDHAUG
CHRIS REIS
Glenn Clark

The meeting was called to order at 7:05 pm at the US Bank by Chairman Smith.

Starting on Page 14 with street funds, the committee reviewed the rest of the budget.

Meanwhile, citizens Carl Schmittle, Dale & Shirley Durfee and Barb Stolenburg were present to speak on the Small Cities Grant for Cedar Street.

After citizens to speak, committee members finished reviewing the budget.

Chairman Smith recessed the meeting until May 20, 1997, 7:00 pm at the US Bank.

Minutes respectfully submitted;

Misty Bennett/vmw

Misty Bennett,
Budget Committee Secretary

MB/vmw

CITY OF ELGIN
BUDGET COMMITTEE MINUTES FOR MAY 20, 1997

COUNCILORS PRESENT-

KEVIN COOPER
PAT McMULLEN
JOHN STOVER
BERTA CHURCHILL
MISTY BENNETT
RICK SMITH, MAYOR

BUDGET MEMBERS-

GLENN CLARK
KATHY SOUTHWICK
RUTH MEDHAUG
CHRIS REIS

The meeting was called to order at 7:05 pm at the US Bank by Mayor Rick Smith.

Councilor Stover moved to accept the April 29, 1997 minutes with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Salaries for the departments began the discussion. Councilor McMullen moved to set the librarians wage at \$9.00/hour with Glenn Clark as second. The vote was unanimous for approval, motion carried.

Councilor Stover moved to set the city clerks wage to \$9.40/hour with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to set the public works laborer wage to \$7.00/hour with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to leave the police officers wages the same with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor Churchill moved to set the solid waste caretakers wage to \$7.75/hour with Glenn Clark as second. The vote was unanimous for approval, motion carried.

Councilor Churchill moved to add a 2% cost of living raise to everyone, except the 3 department heads, which is the city clerk, 2 police officers, 2 public works, judge, librarian, fire chief, and extra labor in library.

On page 13, there is an unapproved ending balance. Councilor Cooper moved to move \$94,358 up to the contingency line on page 13 with Kathy Southwick as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to delete \$3000.00 from (page 11) the Hunaha

park grant and add to (page 12) transfers and add on page 34, line 5 (transfers from other funds) with Kathy Southwick as second. The vote was unanimous for approval, motion carried.

On page 10, \$7,000.00 is for capital improvement/construction (building on side of ambulance shed). Councilor Cooper moved to move \$2,000.00 of that to the fire hall/city shop capital improvement/construction with Councilor Stover as second. The vote was unanimous for approval, motion carried. Councilor Stover moved to put the other \$5,000.00 into a public safety building construction fund with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to accept the general fund section with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to accept state revenue sharing (page 22) as is with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Councilor Stover moved to transfer \$10,250.00 from sewer reserve fund to handle sewer debt bills (sewer debt fund; page 25) with Councilor Cooper as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to accept page 26 sewer reserve fund as changed with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to create a public safety building construction fund to put the \$5,000.00 into with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Councilor McMullen moved to accept the special funds as is with Councilor Stover as second. The vote was unanimous for approval, motion carried.

Councilor Cooper moved to adjourn and refer the budget to the city council with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Misty Bennett/vmw

Misty Bennett,
Budget Committee Secretary

MB/vmw

CITY of ELGIN

COUNCIL MINUTES FOR JUNE 24, 1997

COUNCILORS PRESENT- Pat McMullen
John Stover
Berta Churchill
Leroy Short
Rick Smith - Mayor

ABSENT- Kevin Cooper
Misty Bennett

Call to Order

The meeting was called to order at 7 pm by Mayor Rick Smith.

Good of the Order

Budget Hearing

Mayor Smith opened the budget hearing. No one from the public was present to speak regarding the budget. The Mayor closed the hearing. The Council had asked for wage information on police officers to be brought to the Council for this meeting. After discussion with Chief Sibley, Councilor Stover moved to budget the junior officer's wages at \$12.13 per hour, increasing beginning cash to cover the increased expenditure. Councilor Short was second to the motion. The vote was unanimous for approval, motion carried.

Resolution 1033 adopting the budget, appropriating funds and levying taxes was presented. Councilor Stover moved to approve Resolution 1033 with budget figures reflecting the previous motion, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Resolution 1034 making appropriation transfers in the 1996/97 budget for the ambulance, the sewer fund and the street fund was presented. The adjustments are needed to reflect actual expenditures. Councilor Short moved to approve Resolution 1034 as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Councilor Churchill moved to adjourn, with Councilor Short as second. The vote was unanimous for approval, motion carried.

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator